



CITY OF HOUSTON

Job Posting

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Applications accepted from:

ALL PERSONS INTERESTED

Job Classification

SENIOR INSPECTOR

Posting Number

PN# 109259

Department

Department of Public Works & Engineering

Division

Public Utilities Division

Section

Water Production Branch

Reporting Location

611 Walker*

Workdays & Hours

M – F, 8 a.m. – 5 p.m.*

*Subject to change

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DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS

Supervises the coordination of the enforcement and application of various codes, ordinances and technical specifications for the collection system infrastructure including facilities and paving systems, to assure conformity with plans, specifications and permits. Conducts reviews and oversees the preparation of various inspections, for collection system rehabilitation and/or construction (new or revised) for compliance with specifications and permits. Performs inspections, identifies problems areas and recommends solutions. Meets with inspectors, general public, contractors, technical professionals and businesses to respond to inquiries and technical problems. Performs record keeping activities to maintain filing system, reports and documentation. Researches and evaluates plans, specifications and drawings.

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WORKING CONDITIONS

Will be required to work outdoors year round in all kinds of weather conditions. Routinely requires lifting of moderately heavy items, up to forty (40 pounds) and/or very long periods of walking on rough surfaces on a routine basis.

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MINIMUM EDUCATIONAL REQUIREMENTS

Requires an Associate's Degree in a field closely related to the area of inspection to be performed; or a high school diploma/GED and certification/licensing in technical specialized program of over 18 months in the area of inspection to be performed.

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MINIMUM EXPERIENCE REQUIREMENTS

Requires four (4) years of journey level experience in the area of inspection to be performed are required. In the areas for Electrical, Elevator Trades, Plumbing, Structural, and A/C and Boiler, experience must be journey level experience received after completion of apprenticeship program.

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MINIMUM LICENSE REQUIREMENTS

A valid Texas Driver's License and compliance with the City of Houston's policy on driving (AP 2-2).

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PREFERENCES None

Preference will be given to the candidates with environmental inspection experience relating to water source protection/structural inspection activities, and those candidates who demonstrate the ability to communicate effectively both orally and in writing, and deal tactfully with clients, contractors, and the public.

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SELECTION/SKILLS TESTS REQUIRED None

However, the Department may administer a skill assessment evaluation.

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SAFETY IMPACT POSITION ☒ Yes ☐ No

If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.

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SALARY INFORMATION

Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The salary range for this position is;

Salary Range - Pay Grade 22
\$1,277 - \$1,833 Biweekly \$33,202 - \$47,658 Annually

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OPENING DATE March 08, 2006

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CLOSING DATE Open Until Filled

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APPLICATION PROCEDURES

Original applications and resumes only are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker St., 1st Floor. **TDD (Telephone Device for the Deaf) telephone number (713) 837-9471. For application status inquiries, please call (713) 837-0871. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.**

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